**MEMORANDUM OF UNDERSTANDING FOR COMPETITIVE TEAM PLAY**

This memorandum outlines the responsibilities of the Ajax Tennis Club and its members with respect to competitive team play.

**Players:** Each competitive team will comprise a designated number of players and substitutes. A player is a regular member of the team as determined through the Competitive Team Selection Process outlined below. A team member can expect to play a specified minimum number of matches over the course of the season, subject to their being available. The specified minimum number of matches will be based on the number of matches in each team's season and will be advised to team members once the schedules are issued by the respective leagues.

Each player is responsible to promptly advise the Team Captain as soon as possible if they are unavailable to play when scheduled and to arrive at matches 15 minutes before play times.

At their discretion, a Team Captain may replace a regular player on the team with a substitute where the player:

* Is frequently late or a “no show”;
* Does not make themselves available for the majority of matches; or
* Acts outside the laws or spirit of the game, or otherwise acts inappropriately.

**Substitutes:** A Substitute is a Club Member who has agreed to play for a team when requested to do so, subject to their availability. They should not expect to play a minimum number of matches during the season. However, they may play as often as required, provided all players are offered their specified minimum number of matches over the course of the season.

**Team Selection Process:**

1. A committee will be appointed by the Club to select the players and substitutes for each team.
2. Each team will carry more than the minimum number of players required to ensure completion of the schedule. For example, the Durham A team plays 8 men and 4 women each week; the team will consist of 10-12 men and 6-7 women.
3. When the number of members applying for a team exceeds the number of places available, the Club will arrange one or more try-outs. Tryouts will not be held if a team does not have enough applicants to warrant them.
4. Not all players may be required to try-out. The committee may select players to a team based on past performance.
5. The tryouts will be formatted based on the number of applications received. After the first try­out, the committee may select an initial team. Some applicants may be designated as “possibles” and may be required to compete in a second try-out. This also allows players who were not available for the initial tryout to challenge for a position on the team.
6. Club members who attend tryouts will be advised whether they are regular team members, substitutes or not selected as soon as possible after team selection.

**Team Captains:** Captains for each team will be elected by the team players. The vote will take place after the team has been selected and may be conducted in person or by email. The Captains are responsible for setting up the games schedules, contacting all players ahead of time, confirming players’ availability to avoid forfeiting matches, arranging refreshments for home games.